

Sample Organization  
Budget  
Fiscal Year 2017-18

	<b>Total Budget</b>
<b>REVENUES:</b>	
Donations	50,000.00
Interest on Deposits	500.00
Grant Revenue	10,000.00
Other Income	500.00
	61,000.00
<i>Total Revenues</i>	61,000.00
<b>EXPENSES:</b>	
<i>Personnel</i>	
Salaries	20,000.00
Payroll Tax Expense	1,530.00
Insurance - Health	2,400.00
Other Employee Benefits	0.00
	23,930.00
<i>Total Personnel Expense</i>	23,930.00
<i>Administrative</i>	
Office Supplies	1,200.00
Postage & Shipping	400.00
Telephone	1,000.00
Bank and Online Fees	50.00
	2,650.00
<i>Total Administrative Expense</i>	2,650.00
<i>Occupancy</i>	
Rent	6,000.00
Utilities	1,200.00
Maintenance	500.00
Insurance - Business	200.00
	7,900.00
<i>Total Occupancy Expense</i>	7,900.00
<i>Marketing</i>	
Advertisement & Promotion	300.00
Annual Report	500.00
Newsletter	400.00
Website	500.00
	1,700.00
<i>Total Marketing</i>	1,700.00
<i>Programs</i>	
Curriculum	1,000.00
Contract Teachers	2,000.00
Support Materials	3,000.00
	6,000.00
<i>Total Programs Expense</i>	6,000.00
<i>Compliance</i>	
Accounting Services	200.00
Audit & 990	3,000.00
Legal Services	500.00
Insurance - Directors & Officers Liability	450.00
Insurance - Workers Comp	200.00
	4,350.00
<i>Total Compliance</i>	4,350.00
<i>Equipment</i>	
Office Equipment Expense (non-depreciable)	200.00
Equipment Repair	200.00
Service Contracts	3,000.00
	3,400.00
<i>Total Equipment</i>	3,400.00
<i>Total Expenses</i>	49,930.00
Net Income or (Loss)	11,070.00