

Community Foundation Grant Application

Community Foundation of Grant County (IN)

Project Description and Narrative

Project Name*

The name of the project is attached to each and every form within your process. This is the "identifier" for the request.

Character Limit: 100

Do you wish to take on the challenge of crowdfunding this grant?*

If your proposal is approved, you will have 60 days to raise dollar for dollar what you requested from the Foundation. For example, if you request \$6,000, you will have to raise \$6,000 for a total amount of \$12,000.

If you do take on crowdfunding, you may request up to \$20,000.

If you don't meet the match, we will pass along everything you have raised from the community, but we will not match it with a grant.

Choices

Yes

No

What project/program will this grant money fund?*

You may also upload supplementary documents.

Character Limit: 2000 | File Size Limit: 5 MB

How does your organization's mission statement directly link to this project/program?*

Character Limit: 2000

How will your project/program promote sustainable impact towards the betterment of Grant County?*

Character Limit: 2000

If your project/program is a duplication of services, how is it different?*

If your project/program is not a duplication of services, write "N/A".

Character Limit: 2000

Will your project/program directly provide services for another organization in Grant County?*

If your project will *directly* provide services to another organization, select "yes." You'll be required to submit a partnership agreement between your organization, and the organization you're benefitting.

If your project will benefit other organizations *indirectly*, select "no."

Choices

- Yes
- No

CEO and Board President Approval Letter*

Please upload a letter signed by your organization's Board President and your CEO indicating their understanding of your proposal and approval of application submission.

File Size Limit: 2 MB

Board and Key Staff Members List*

Please submit a list of Board of Directors and key staff/board members that will be responsible for implementing this grant

File Size Limit: 2 MB

Sharing your Proposal*

We have partnerships with other funders and would like to connect your proposal with potential funding sources. By indicating "yes" you allow us to share your application with other potential donors and/or funders in Grant County.

Select "no" if you do not want us to share your application with other funding sources.

Choices

- Yes
- No

Communicating Impact*

Our donors trust us with seeing that their hard-earned dollars are making an impact in our community. We'd like to share about your organization and this project as soon as grants are awarded. By indicating "yes", you understand that when a grant is offered, the Community Foundation will gladly share your story, and it is your responsibility to inform the Community Foundation if any aspect of your proposal is sensitive or confidential.

Choices

- Yes
- No

Partnership Agreement

Upload a partnership agreement between your organization, and the organization you will benefit.*

If your proposal includes providing services to another organization, you are required to upload a signed partnership agreement. If you do not provide this agreement, your proposal will be declined.

An example partnership agreement can be found [here](#).

File Size Limit: 4 MB

Implementation, Timeline, and Metrics

What is the implementation plan for your project/program? Please include a timeline.*

You may also upload a supplementary timeline document such as a simple Gantt Chart, Kanban or Scrum Board, or project planning timeline.

Character Limit: 1500 | File Size Limit: 2 MB

What metrics will define success of this program?*

You may also upload a supplementary metrics document.

Character Limit: 1500 | File Size Limit: 2 MB

Financial Information

How much are you requesting?*

You can request between \$2,500 and \$10,000.

If you'll be pursuing a Crowdfunding grant, you may request up to \$20,000.

Character Limit: 10

Please submit a copy of your organization's annual budget.*

All Financial documents submitted should be from the same time period.

File Size Limit: 2 MB

Please submit a copy of your organization's Financial Statements.*

All Financial documents submitted should be from the same time period.

File Size Limit: 2 MB

Please submit a copy of your project budget.*

Click [here](#) for a project budget template.

File Size Limit: 2 MB

If you are requesting goods or services, please upload a copy of quotes from three companies.*

If your request will not include goods or services, please write "N/A."

If you are requesting goods or services and are unable to obtain three quotes, please write why you are unable to obtain them (specialized services, company did not submit quotes to you in time, etc).

Character Limit: 100 | File Size Limit: 5 MB

Will funding the proposed project/program likely draw additional funds for a key community issue?*

Choices

Yes

No

Is there an opportunity for matching money for your project/program?*

Choices

Yes

No

Will funding this project/program make your proposal more competitive in another funding process?*

Choices

Yes

No

Additional Funding

Please upload proof of the additional funding opportunity that you are pursuing.*

Because you selected **Yes** to

- "Will funding the proposed project/program likely draw additional funds for a key community issue?",
- "Is there an opportunity for matching money for your project/program?" or
- "Will funding this project/program make your proposal more competitive in another funding process?"

Please upload confirmation of alternative funding opportunities.

File Size Limit: 2 MB

Final Grant Presentation

When would you like to present your High 5 Final Grant Report?*

Should your organization be selected for a grant from the Community Foundation, you will be required to present (via Zoom) your grant impact summary in the form of a 5-minute story. Our final grant report is called High 5 because you will craft a story using five words: Character, Connection, Conflict, Conquest, and Community. You will select 5 pictures that represent those words, so please be sure to take pictures while implementing your grant. After your presentation, you will have 5 minutes to answer questions from our Board and other presenters.

Please select the High 5 presentation date that you estimate will be closest to when your project will be completed.

Choices

Second Tuesday of the following months from 4:00-5:00pm

March

June

September

December