

Helping Hands Organization  
123 Example Street  
Anywhere, IN 12345  
765-867-5309



**Community Foundation of Grant County**  
505 W Third Street  
Marion, IN 46952

Dear Distribution Committee,

On behalf of the Board of Directors and the staff at Helping Hands Organization, it is with pleasure that we confirm our support of the application for funding to support [PROGRAM DESCRIPTION].

[WHY YOUR BOARD OF DIRECTORS AND STAFF SUPPORT THIS PROJECT AND APPLICATION]

[ANY DETAILS ABOUT APPROVAL OF THIS PROPOSAL. I.E. DATE OF BOARD MEETING WHEN IT WAS APPROVED, APPROVAL PROCESS, ETC.]

Warm regards,

A handwritten signature in black ink, appearing to read "Dan Donor".

**Dan Donor**  
Board Chair of Helping Hands Organization

A handwritten signature in black ink, appearing to read "Wendy Worker".

**Wendy Worker**  
Executive Director

